

Zoe's Club/Teen Accounts: Rewards Procedures

Zoe's Club Rewards

In the book *Zoe Finds a Job*, there are six pages in the back with lists of challenges for children to complete and earn a reward of \$10/completed page. The child and his/her parent or guardian must complete and date all the items on the list then sign the page and bring the book in to verify they earned the award. The six Zoe's Club awards available to our youth account members ages 6 - 17 are the:

- Mentoring Award
- Financial Literacy Award
- Acts of Kindness Award
- Reading Award
- Patriotism Award
- Community Service Award

When a child brings the book in with his/her completed list of challenges:

- 1) Take a moment to review those accomplishments. These are not tasks that are completed lightly or all in one day and the children (and parents) deserve recognition for their efforts.
- 2) Use a pen to put your initials and teller number under the line with the member signature and date at the bottom left of the page that was completed.
- 3) Go to the member's account. Search for any deposits in 05 Savings with the Description matching the award page you are currently reviewing. If the current page hasn't been redeemed, deposit the \$10 reward into the 05 suffix (either KC or TS depending on age) using the correct codes. In the Description field enter the name of the award (see above list from the top of the page).
 - There are no holds on these deposits.
 - Member may redeem more than one page at a time. If this is the case, please run each reward separately.

Honor Roll Rewards

As part of our Youth Account rewards, school-age members can earn up to \$20 each year for being on the honor roll. The student must bring in a copy of their report card/Skyward (or similar online student platform) listing, school certificate, or the newspaper article showing they have qualified for honor roll for that marking period and we will put \$5 in their Kid's Club or Teen Savings account.

When a child brings in his/her proof of honor roll:

- 1) Take a moment to review those accomplishments. Some children need to work much harder than others to achieve grades necessary for honor roll.

- 2) Go to the member's account. Verify they have not already received the \$5 credit for the most recent marking period by looking at descriptions of \$5 credits in their Kids Club or Teen Savings account. If they have not, continue posting the \$5 reward into suffix 05 (either KC or TS depending on age) using the correct codes. In the Description field enter "MP1 Honor Roll" for 1st Marking Period honor roll, "MP2 Honor Roll" for 2nd Marking Period, and so on.
- There are no holds on these deposits.
 - Students can only receive credit for the most recently ended marking period, and they cannot receive credit for a marking period that is currently active.
 - i. They cannot come in part-way through the year and redeem rewards for multiple marking periods. They only get \$5 for the most recently ended marking period.
 - If a student does not have a specific honor roll listing but his/her grades are all 90 percent and higher at the end of the marking period (or all A's & B's), we can still qualify him/her for the reward.
 - Students must receive number grades (0 - 100) or grades on the A, B, C, D, F scale to qualify for this reward. Very young elementary students (*i.e.* kindergarten) who only receive the "S" or "U" grades do not qualify yet.